

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 20TH APRIL 2026 AT 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOM/OFFICE
AT 239A PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY**

PRESENT: Councillor Mr Mark Clifford (Chair)
Councillor Ms Irene Amahwe
Councillor Ms Michelle Beach
Councillor Mrs Michelle Brown
Councillor Mr David Clough
Councillor Mr David Cook
Councillor Dr Jan Coyne
Councillor Mr A Halliday
Councillor Mr S Maddock (9)

In Attendance: Ms Lisa Burton (Locum Clerk/Responsible Financial Officer)

Members of the Public: NA

9040 WELCOME

The Chair welcomed everyone to the meeting

9041 APOLOGIES

Apologies were received and accepted for Councillor Nev Ward and Councillor Mrs Barbara Ward-Smith.

90242 DECLARATION OF INTEREST

Councillor Mark Clifford – LCC matters, CBC matters
Councillor Michelle Beach – Licencing

9043 PUBLIC PARTICIPATION

NA

9044 TO APPROVE THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 16TH MARCH 2026

It was **RESOLVED** that the minutes of the ordinary meeting held on 16th March 2026 be approved and were duly signed by the Chair.

ACTION

Chair's Signature.....

Date.....



9045 REPORTS

Action

Annual Report Back Lane Woods 2025/2026

The Annual report from The Wildlife Trust
The report was reviewed and agreed by the Parish Council

Report for CIL Scoring for 2 Applications

Clayton le Woods Youth Engagement project.
The scores for CIL award were provided to the full Parish Council. It was agreed to provide £8840.00 in CIL funding

Clayton Le Wood Employability and Enterprise mentoring programme.
The scores for CIL award were provided to the full Parish Council. It was agreed to provide £4960.00 in CIL funding

Request for the purchase of the Bowling Green Mower

The Parish Council agreed that the mower could be sold for not less than £1000.

Bowling Green Committee

There was discussion regarding the lease of the Bowling Green. It was agreed that Councillor Michelle Brown will look at a feasibility study into creating a Committee, however this will not begin until there is clarification on the lease for the Bowling Green.

The Clerk will follow up with the management company in order to understand the current situation.

MB/Clerk

9046 CLERKS REPORT

Newsletter Update

The Newsletter is now out for delivery. With completion hopefully by the end of April 26

9047 Bank Mandates

It was agreed that Bank Mandates will be sought to remove all inactive names from both accounts

Clerk

Chair's Signature.....

Date.....



CLW PARISH COUNCIL MINUTES

9048 ACCOUNTS FOR PAYMENT

Payments April 2026

The Parish Council **RESOLVED** to approve the following accounts for payments

Payments April 2026

| Voucher | Date | Bank | Description | Supplier | Net | VAT | Total |
|---------|------------|--------------|--------------------------------|--|-----------|-----------|------------|
| 315 | 11/03/2026 | Virgin Money | Sundries | Amazon | £2.95 | £0.59 | £3.54 |
| 316 | 11/03/2026 | Virgin Money | Office Supplies | Post Office | £6.96 | £0.00 | £6.96 |
| 317 | 11/03/2026 | Virgin Money | Land Registry Check | HM Land Registry | £14.00 | £0.00 | £14.00 |
| 318 | 11/03/2026 | Natwest Bank | Website/Email Management | Easy Websites | £69.30 | £13.86 | £83.16 |
| 319 | 11/03/2026 | Virgin Money | Salary | Employee 01 | £2,219.01 | £0.00 | £2,219.01 |
| 320 | 11/03/2026 | Natwest Bank | Pension | LCC Pension Employer/Employees Contributions | £956.99 | £0.00 | £956.99 |
| 321 | 11/03/2026 | Natwest Bank | Phones/Broadband | O2 | £42.51 | £8.50 | £51.01 |
| 322 | 11/03/2026 | Virgin Money | Salary | Lengthsmen ME | £403.20 | £0.00 | £403.20 |
| 323 | 11/03/2026 | Virgin Money | Rent/Room Hire | Red Rose Storage Limited | £69.33 | £13.87 | £83.20 |
| 324 | 11/03/2026 | Virgin Money | Phones/Broadband | Three Business Services | £7.50 | £1.50 | £9.00 |
| 325 | 11/03/2026 | Virgin Money | Phones/Broadband | BT | £55.95 | £11.19 | £67.14 |
| 326 | 11/03/2026 | Virgin Money | Salary | Lengthsmen CD | £100.80 | £0.00 | £100.80 |
| 327 | 11/03/2026 | Virgin Money | CLWBG Monthly Rent | MRE Belbroughton Ltd | £49.00 | £0.00 | £49.00 |
| 328 | 11/03/2026 | Virgin Money | Management Fee Back Lane Woods | The Lancashire Wildlife Trust | £8,510.00 | £1,702.00 | £10,212.00 |
| 329 | 11/03/2026 | Virgin Money | Salary | Lengthsmen AB | £252.00 | £0.00 | £252.00 |
| 330 | 11/03/2026 | Virgin Money | Office Cleaning | Gillian Lloyd | £72.00 | £0.00 | £72.00 |
| 331 | 11/03/2026 | Virgin Money | Salary | Employee 05 | £2,432.10 | £0.00 | £2,432.10 |
| 332 | 11/03/2026 | Virgin Money | Utility Bill | Water Plus | £78.83 | £1.79 | £80.62 |
| 333 | 18/03/2026 | Virgin Money | Utility Bill | EDF | £399.23 | £19.96 | £419.19 |
| 333 | 18/03/2026 | Virgin Money | Utility Bill | EDF | £50.00 | £0.00 | £50.00 |
| 333 | 18/03/2026 | Virgin Money | Utility Bill | EDF | £75.59 | £3.78 | £79.37 |
| 334 | 25/03/2026 | Virgin Money | Newsletter | Sprintprint | £1,558.00 | £312.00 | £1,870.00 |
| 335 | 27/03/2026 | Virgin Money | Summer Fair | Circus Sensible | £430.00 | £86.00 | £516.00 |
| 336 | 27/03/2026 | Virgin Money | Summer Fair | Worldwise Samba Drummers | £250.00 | £0.00 | £250.00 |
| 337 | 27/03/2026 | Virgin Money | Summer Fair | Sophia Best | £200.00 | £0.00 | £200.00 |
| 338 | 27/03/2026 | Virgin Money | Summer Fair | Samba Amba | £100.00 | £0.00 | £100.00 |
| 339 | 30/03/2026 | Virgin Money | Summer Fair | First Kick Foundation | £1,090.00 | £0.00 | £1,090.00 |
| 1 | 15/04/2026 | Natwest Bank | Website/Email Management | Easy Websites | £69.30 | £13.86 | £83.16 |
| 2 | 15/04/2026 | Virgin Money | Salary | Employee 01 | £2,219.01 | £0.00 | £2,219.01 |
| 3 | 15/04/2026 | Natwest Bank | Pension | LCC Pension Employer/Employees Contributions | £956.99 | £0.00 | £956.99 |
| 4 | 15/04/2026 | Natwest Bank | Phones/Broadband | O2 | £45.78 | £9.16 | £54.94 |
| 5 | 15/04/2026 | Virgin Money | Salary | Lengthsmen ME | £430.40 | £0.00 | £430.40 |
| 6 | 15/04/2026 | Virgin Money | Rent/Room Hire | Red Rose Storage Limited | £75.83 | £15.17 | £91.00 |
| 7 | 15/04/2026 | Virgin Money | Phones/Broadband | Three Business Services | £7.50 | £1.50 | £9.00 |
| 8 | 15/04/2026 | Virgin Money | Phones/Broadband | BT | £55.95 | £11.19 | £67.14 |
| 9 | 15/04/2026 | Virgin Money | Salary | Lengthsmen CD | £107.60 | £0.00 | £107.60 |
| 10 | 15/04/2026 | Virgin Money | CLWBG Monthly Rent | MRE Belbroughton Ltd | £49.00 | £0.00 | £49.00 |
| 11 | 15/04/2026 | Virgin Money | CLW Bowling Green Maintenance | Kevin Bond | £118.33 | £0.00 | £118.33 |
| 12 | 15/04/2026 | Virgin Money | Salary | Lengthsmen AB | £269.00 | £0.00 | £269.00 |
| 13 | 15/04/2026 | Virgin Money | Salary | Employee 05 | £2,000.00 | £0.00 | £2,000.00 |

Chair's Signature.....

Date.....



9049 PLANNING APPLICATIONS

ACTION

It was **RESOLVED** to make no comment on the following planning applications:

Validated:

Opposite Of 57 Homestead Bamber Bridge Preston PR5 8BB

[Notification of intention to install 1no. 9m high medium wooden pole for the provision of fixed line broadband electronic communications apparatus](#)

Ref. No: 26/00330/NOT | Received: Mon 13 Apr 2026 | Validated: Mon 13 Apr 2026 | Status: Awaiting decision

23 Manor Road Clayton-le-woods Chorley PR6 7JG

[Extension to front dormer](#)

Ref. No: 26/00316/FULHH | Received: Tue 07 Apr 2026 | Validated: Tue 07 Apr 2026 | Status: Awaiting decision

17 Lune Drive Clayton-le-woods Leyland PR25 5SX

[Single storey side/rear extension.](#)

Ref. No: 26/00306/FULHH | Received: Thu 02 Apr 2026 | Validated: Thu 02 Apr 2026 | Status: Awaiting decision

Cuerden Cottage Shady Lane Clayton-le-woods Leyland PR25 5TA

[Notification of a proposed single storey rear extension measuring 8m in depth, with eaves height of 2.5m and a maximum height of 4m](#)

Ref. No: 26/00286/PDE | Received: Fri 27 Mar 2026 | Validated: Fri 27 Mar 2026 | Status: Awaiting decision

33 Lancaster Lane Clayton-le-woods Leyland PR25 5SN

[Single storey side extension, single storey side extension to existing rear/side projection](#)

Ref. No: 26/00282/FULHH | Received: Thu 26 Mar 2026 | Validated: Thu 26 Mar 2026 | Status: Awaiting decision

104 Greenwood Bamber Bridge Preston PR5 8JX

[Erection of 1no. semi-detached self-build dwellinghouse \(following demolition of original property due to fire damage\)](#)

Ref. No: 26/00260/FUL | Received: Fri 20 Mar 2026 | Validated: Thu 02 Apr 2026 | Status: Awaiting decision

Lower Wood End Farm Back Lane Clayton-le-woods Chorley PR6 7EX

[Permission in principle application for the erection of up to 7 dwellings](#)

Chair's Signature.....

Date.....



CLW PARISH COUNCIL MINUTES

Ref. No: 26/00123/PIP | Received: Mon 09 Feb 2026 | Validated: Tue 31 Mar 2026 | Status: Awaiting decision

Opposite The Hayrick Public House PC01 Pendle Road Clayton-le-woods

Notification of the removal of a telephone kiosk

Ref. No: 26/00242/BTP | Received: Thu 12 Mar 2026 | Validated: Thu 12 Mar 2026 | Status: Awaiting decision

Site No 42818 Telecommunication Mast Leyland Way Clayton-le-woods PR25 5UF

Notification of intention to replace existing 17.5m monopole with the installation of a 20m monopole supporting 6no. antennas and 1no. 300mm dish (moved 2.9m east of existing position on pavement), the addition of 3no. cabinets following removal of 2no. cabinets, internal cabinets works and ancillary development thereto.

Ref. No: 26/00215/NOT | Received: Thu 05 Mar 2026 | Validated: Thu 05 Mar 2026 | Status: Awaiting decision

Overdale 35 Back Lane Clayton-le-woods Chorley PR6 7QE

Single storey rear extension, 2no. dormers to front, 1no. dormer to rear, and, front porch

Ref. No: 26/00217/FULHH | Received: Thu 05 Mar 2026 | Validated: Thu 05 Mar 2026 | Status: Awaiting decision

Decided:

Woodland Adjacent To Woodside Avenue And Back Lane Clayton-le-woods

Application for work to protected trees - Chorley BC TPO 13 (Clayton-le-Woods) 1984; T1 Sycamore. Damage and decay near base of main stem. Fell T2 Beech. On boundary, growing out over neighbouring property. Prune back and remove any dead wood T3 Oak. Close to path and pond dipping platform. Large limb broken and twisted, partly supported by adjacent tree. Remove limb

Ref. No: 26/00134/TPO | Received: Tue 10 Feb 2026 | Validated: Fri 13 Feb 2026 | Status: Granted

Note: Requested by Clayton-le-Woods Parish Council / LWLT

8 Grange Close Clayton-le-woods Leyland PR25 5SJ

Application for works to protected trees - Chorley BC TPO 6 (Clayton-le-Woods) 2007 G2; T1 Beech, reduce by 2 metres and 10%thin as casting excessive shade into applicants property. T2 Lime, Reduce canopy away from neighbouring property by upto 2 metres back to property boundary or suitable growth point or branch junctures. And reduce upper canopy 2 metres as causes excessive shading. And thin canopy upto 30%

Ref. No: 26/00130/TPO | Received: Mon 09 Feb 2026 | Validated: Fri 13 Feb 2026 | Status: Granted

Chair's Signature.....

Date.....



CLW PARISH COUNCIL MINUTES

9 Hill Croft Clayton-le-woods Chorley PR6 7EF

Relocation of existing 1.9m high fence along property boundary to enlarge garden

Ref. No: 26/00120/FULHH | Received: Fri 06 Feb 2026 | Validated: Fri 13 Feb 2026 | Status: Granted

9050 CORRESPONDENCE

NA

9051 DATE FOR NEXT MEETING

The Annual Parish meeting is scheduled to be held on Monday 20th April 2026 at 7pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

It was agreed that a representative from the Lancashire Fire and Rescue Service will be invited to speak at the meeting

The next full parish council meeting is scheduled to be held on Monday 20th April 2026 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY

ACTION

MC

Chair's Signature.....

Date.....